

2019-2020 Budget Development Calendar

Monday, November 5, 2018	Technology Meeting (R. Wagoner, Kirchoff)	10:00 am.
Monday, November 5, 2018	Building & Grounds Meeting (Trickey, Kirchoff)	11:00 a.m.
Monday, November 5, 2018	Athletic Meeting (Plantz, C. Marshall, Merkley, West, Kirchoff)	1:00 p.m.
Monday, November 5, 2018	Transportation Meeting (R. Tidd, D. Lambert, Kirchoff)	2:00 p.m.
Tuesday, November 6, 2018	Principal Meeting (Morgia, Kirchoff)	11:00 a.m.
Tuesday, November 6, 2018	Director of Curriculum and Instruction Meeting (St. Croix, Kirchoff)	1:00 p.m..
Tuesday, November 13, 2018	Commence Budget Considerations with Administrators	
Wednesday, November 14, 2018	Distribute: Building Level & Dept. Building allocations to commence budget requisition process & Gen School Supplies Request. Administrators review anticipated requests for big ticket items.	
Thursday, December 6, 2018	Special Education Meeting (P. Monica, Kirchoff)	1:00 p.m
Monday, December 10, 2018	BOCES General School Supplies Lists due back from Offices & Departments	
Tuesday, December 18, 2018	Preliminary Review Budget with BOE (Before BOE Meeting)	
Tuesday, December 18, 2018	Regular Board Meeting	7:00 p.m.
Wednesday, December 19, 2018	Administrators review preliminary requests for & adjustments to: programs, staff, equipment	
Wednesday, January 9, 2019	Budgets Due: Administrators Athletics Transportation Music Building & Grounds Technology Music	
Tuesday, January 22, 2019	Regular Board Meeting- BOE Review of preliminary Budget parameters	7:00 p.m.
??	Second review by BOE on 2019-2020 spending plan (BOE Set Tax levy parameters)	
??	Third review by BOE on 2019-2020 spending plan	
Tuesday, February 26, 2019	Regular Board Meeting- Review 1st Draft Budget	7:00 p.m.
Friday, March 1, 2019	File Tax Cap calculations, as per SEDS regulations (Due 3/1)	
Thursday, March 7, 2019	Budget Work Session (Full Board)	6:00 p.m.
Monday, March 18, 2019	Petitions for Board Seats made available (Min. 45 days prior to annual meeting)	
Thursday, April 4, 2019	First Budget Notice Published (No later than 45 days prior to annual meeting)	
Thursday, April 18, 2019	Second Budget Notice Published	
Monday, April 22, 2019	Board Seat Petitions due back to District Office//Earliest date to accept written Request for absentee ballot.	5:00 p.m.
Tuesday, April 23, 2019	Drawing to determine order of candidates name on ballot	9:00 a.m.
Thursday, April 25, 2019	Regular Board Meeting / Adopt Budget/ & Tax Report Card (BOCES Budget Vote) Board appoints election inspector and election workers	7:00 p.m.

2019-2020 Budget Development Calendar

Friday, April 26, 2019	Property Tax Report Card submitted to NYSED (By next day after it's approval)	
	Tax report card legal notice sent to papers (min. 24 days prior to annual meeting)	
Tuesday, April 30, 2019	Popular Budget including 3 part budget available to public & Distributed to offices and Library (7 days prior to budget hearing)	
Thursday, May 2, 2019	Third Budget Notice Published	
Tuesday, May 7, 2019	Budget Hearing (6-14 days prior to annual meeting)	7:00 p.m.
Wednesday, May 8, 2019	Budget Notice Mailed to all eligible voters- (Day after budget hearing to 5/15-Deadline)	
Friday, May 10, 2019	BOE Candidates to file sworn statement of campaign expenses (10 days prior to annual meeting)	
Tuesday, May 14, 2019	Deadline to receive application if absentee ballot is mailed (7 days prior to annual meeting-Mailed ballot must be received by date of election)	
Thursday, May 16, 2019	Last Budget Notice Published List posted in District Office of residents who requested Absentee Ballots by mail (5 days prior to annual meeting)	
Tuesday, May 21, 2019	Annual Budget Vote & School Board Election 5 p.m. deadline to receive hand delivered absentee ballots	
Tuesday, May 21, 2019	Regular Board Meeting	7:00 p.m.
Monday, June 10, 2019	Final financial expense statement due from BOE Candidates (20 days after election)	